

ROPEX 2014

Sponsored by the Rochester Philatelic Association

ROPEX Exhibit Chairman, 28 Amberwood Pl, Rochester, NY 14626-4166 USA

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ROPEX EXHIBITOR PROSPECTUS - RULES and REGULATIONS

1. ROPEX 2014 is being held May 16-18 at The Main Street Armory, 900 East Main Street, Rochester, NY.

Submitting an Entry

2. All entries must be made on an official paper or electronic entry form. Submitting or electronically filing an entry form denotes acceptance of this prospectus. The frame fee is \$10 per 16 page multi-frame exhibit, with a maximum of 10 frames per exhibit. Single frame exhibits are \$20. For junior exhibitors (21 years old or younger as of January 1 in the year ROPEX is being held) the frame fee is \$5 per 16 page frame.

3. Early application is recommended. The Exhibit Committee reserves the right to reject any exhibit. Additions of competitive entries received within two months of the show are subject to the approval of the Judging panel or alternately entered as non-competitive.

4. Exhibitors are asked to submit one copy of a synopsis or plan page, and a title page to be reviewed by the ROPEX committee for consideration, preferably when they apply. Electronic versions of these pages sent in Word or PDF formats would be appreciated. ROPEX would appreciate the exhibitor's permission to post these forms on the ROPEX web site. Exhibitors' names, titles and exhibit descriptions will also be listed on the ROPEX web site, in the show program and possibly in pre-show and post-show publicity.

5. A ROPEX committee representative will inform an accepted exhibitor when, how and where to send in the appropriate frames fee.

6. Materials exhibited must be the bona fide property of the exhibitor. An exhibitor's name may not appear within the exhibit, however names and addresses on covers are allowed.

7. All exhibits will be shown using 3' wide by 4' tall frames, each holding sixteen 8 1/2" x 11" pages. Oversized pages/items (anything larger than 8.5"x11") require the advanced approval of the Exhibit Committee. Each exhibit page must be inserted into a protective transparent sleeve or envelope, preferably enclosed on three sides. Index card stock is recommended as a stiffener for each exhibit page. Pages should be in "mountable" order, numbered progressively on the reverse. Expertizing certificates should be in the sleeve behind the appropriate page.

8. Failure to present an exhibit after an entry has been accepted forfeits the entry fee paid.

Mail-In Exhibit Instructions

9. Details for mail-in exhibitors will be sent out about one month before the show. Do not send exhibits before receiving this info.

10. Exhibits being returned to their owner must be prepaid with complete return postage and/or appropriate forms/labels. Such arrangements must be made prior to the closing of the show. We do not post by USPS registered mail.

Walk-in Exhibit Instructions

11. Personally delivered exhibits or those through authorized agents will only be received by the Exhibit Committee between the hours of 1:00 PM. and 6:00 PM on the Thursday preceding the show. In many cases judging begins by 7 PM that day.

Judging

12. The jury will consist of a panel of up to five APS accredited judges and up to two apprentices. Judges' decisions shall be final.

13. Exhibits in the national General Class will be judged independently using APS standards of philatelic exhibiting. These will be judged on the basis of five levels of awards, and sufficient awards at each level will be placed at the disposal of the judges. The grand award will be presented as the "best in show" and become our representative in the next APS "Champion of Champions" at STAMPSHOW in August. Additional special awards will be given exhibits meeting specific criteria at the discretion of the judges. All exhibitors will receive a copy of the exhibition program and Awards Palmares.

Show Closing

14. Exhibits will be dismantled starting at 3:00 PM Sunday, and as a security and safety precaution, only when all visitors have exited the exhibits area. No exhibit may be removed prior to that time without the approval of the show exhibits chairman or his/her designee. It will then be released by the Exhibit Committee only when signed for by the exhibitor or his duly authorized representative.

Insurance & Security

15. Exhibitors must provide their own insurance. All reasonable care will be taken to ensure the safety of all exhibits, including security around the clock. However, no responsibility shall be attached to the Rochester Philatelic Association, Inc., its members, ROPEX, the ROPEX Show Committee and/or its representatives, the Exhibit Committee, The Main Street Armory, its employees, or all other voluntary assistants, for any loss of, or damage to, an exhibit arising from any cause whatsoever.

16. Questions concerning the exhibition and not provided for by these Rules and Regulations will be decided by the ROPEX Show Committee.

Awards Presentations

ROPEX will host an awards ceremony, banquet or similar event when exhibitors may receive their award(s) in person. Details will be sent to all interested exhibitors prior to the show. Exhibitors not in attendance will receive their awards by mail or through an agent.